



EXHIBITOR SERVICE FORMS

Take note of the vendors, their rates, and most importantly, all deadline dates.

Use the Exhibitor Checklist section to track and meet all of your Show deadlines.

If you have any questions or problems, please call any of the Progressive® Insurance New York Boat Show Team:

Jonathan Pritko, Show Manager (646) 370-3645

Lauren Rosenblatt, Exhibitor Relationship Manager - Bulk / In-Water / Booths (646) 370-3577

Monica Puentes, Show Administrator (646) 370-3660

Josh Rosales, Operations Manager (646) 370-3679

Melissa Hall, Exhibitor Registration Manager (954) 441-3236

We look forward to working with you to make the 2019 Show another successful show

EXHIBITOR SERVICE FORMS

[Deadlines & Checklist](#)

[NMMA Payment
Portal](#)

[Boat Information &
Layout Form](#)

[Show Guide Listing
Info](#)

[Working Exhibitor Info](#)

[Plant and Flower
Form](#)



PAYMENT METHODS

**** Remember to fax or email us a copy of your Contract Application ****

Regular mail (First Class)

NMMA Payment Center
33928 Treasury Center
Chicago, IL 60694-3900

Make check payable to: NMMA

Reference: invoice/order #, space #, or New York Boat Show

Overnight (FedEx, UPS)

Harris Trust & Savings Bank
Attn: Remittance Processing Div.
Lockbox 33928
311 W. Monroe St., 7th Fl.
Chicago, IL 60606
Tel. 312-461-7572 (For tracking)

Make check payable to: NMMA

Reference: invoice/order #, space #, or New York Boat Show

Credit Card (VS, MC, DISC)

Accepted via NMMA's secure payment site:

<http://orders.nmma.org>

(Login required. Up to \$5,000.00 per transaction.)

AMEX Not Accepted

Wire Transfer

Harris Trust & Savings Bank
111 W. Monroe Street
Chicago, IL 60690
ABA# 071000288
Account# 3568128
Swift Code: HATRUS44

Reference: invoice/order #, space #, or New York Boat Show



Working Exhibitor Information

National Marine Manufacturers Association

237 W. 35th Street
Suite 1006
New York, NY 10001

New York Boat Show

Jacob K. Javits Convention Center
January 23 - 27, 2019

Exhibitor of Record/Contract Contact: Contact

Name: _____
Company Name: _____
Address: _____
City/State/Zip: _____
Email: _____

We do not have any working dealers.

If space is contracted to a **MANUFACTURER**, please list all local dealerships that will be working in your space. Dealerships also get listed in the show guide.
If space is contracted to a **DEALER**, please list all factory/manufacture representatives that will be working in your space.

Primary working exhibitor responsible for managing the exhibit:

Company Name: _____ Web: _____
Address: _____ City/State/Zip: _____
Phone: _____ Fax: _____
Contact Name: _____ Contact Email: _____

List Additional Working Exhibitor Companies

Company Name: _____ Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Web: _____ Contact Name: _____ Contact Email: _____	Company Name: _____ Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Web: _____ Contact Name: _____ Contact Email: _____
Company Name: _____ Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Web: _____ Contact Name: _____ Contact Email: _____	Company Name: _____ Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Web: _____ Contact Name: _____ Contact Email: _____

Note: Any changes to working exhibitor companies & contacts must be forwarded immediately. We will forward a separate badge order form directly to each Working Exhibitor listed above. By signing and submitting this form to NMMA, Exhibitor acknowledges, agrees and consents to receipt of notices from NMMA and its affiliates by facsimile or electronically, using the contact information set forth on this form.

Your Name: _____ Signature: _____ Date: _____
(Please Print)

QUESTIONS?

Please contact: Monica Puentes
Email: mpuentes@nmma.org

Phone: (646)370-3660 Fax: (888)649-7786
Web: www.nyboatshow.com

Spring Valley Floral

DECORATING COMPANY INC.
241 South Little Tor Road
New City, NY 10956

TEL: 845 268-7555 FAX: 845 268-6570

Web Site: www.springvalleyfloral.com

Email: maryann@springvalleyfloral.com

FLORAL DECORATIONS

Progressive Insurance NY Boat Show

Javits Convention Center

January 23 – 27, 2019

CUSTOM FLORAL SERVICES	Cost Each	Quan.	Total
Fresh Floral Arrangement 12 - 14" High	60.00		
Fresh Floral Arrangement 15 - 18" High	65.00		
Tropical Floral Arrangement 14" High	75.00		
Tropical Floral Arrangement 24" High	90.00		

ALL PRICES INCLUDE INSTALLATION, SERVICING, AND REMOVAL AT END OF SHOW

SPECIAL SERVICES AVAILABLE UPON REQUEST

- GARDEN AREAS
- FOUNTAINS
- HOSPITALITY SUITES
- LUNCHEONS
- BANQUETS

ON SITE ORDERS SUBJECT TO AVAILABILITY

— PLEASE HAVE YOUR DESIGNER COME BY TO MAKE SUGGESTIONS

DATE/TIME _____

ALL PLANTS INCLUDE DECORATIVE CONTAINERS

PLEASE CHECK ONE

___ WHITE ___ BLACK

RENTAL GREEN & FLOWERING PLANTS	Cost Each	Quan.	Total
Mum Plants ___ yellow ___ white ___ lavender	23.00		
Azaleas	24.00		
Green Table Plant	23.00		
Large Fern	30.00		
3-foot Green Plant	35.00		
4-foot Green Plant	45.00		
5-foot Green Plant	55.00		
6-foot Green Plant	65.00		

SUBTOTAL: _____

ADD 8.875% NEW YORK SALES TAX: _____

TOTAL: _____

PAYMENT POLICY: ALL ORDERS MUST BE PAID IN ADVANCE

Enclose your check or credit card information as indicated below. Make checks payable to: Spring Valley Floral.

Credit Account Number

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
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Expiration Date MM/YY

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American Express (15 Digits) Check

MasterCard (16 Digits) Visa (13 or 16 Digits)

Authorized Signature _____

Name on Card _____

Security Code _____

RETURN THIS ORDER WITH PAYMENT TO SPRING VALLEY FLORAL

Company _____ Phone _____

Address _____ FAX _____

City, Zip, State _____ E-mail _____

Party in Charge _____ Onsite Phone _____

Authorized Signature _____ **BOOTH #** _____