



# MOVE IN INFORMATION

## ALL EXHIBITORS

- All vehicles must check-in on 12th avenue approximately 1 block north of 34th street.
- Exhibitors will be issued Move in cards that will allow access into the building. No exceptions



## BOAT/BULK MOVE IN PROCEDURES

- Boats must arrive according to the targeted schedule.
- ALL CARPET MUST BE LAID IN ADVANCE OF YOUR MOVE IN TIME.
- Exhibitors must arrive at least 30 minutes prior to their targeted time
- All vehicles must be removed immediately after unloading.
- Exhibitor must be on hand to supervise boat placement within the exhibit space.
- Boats must be accompanied by the proper weight bearing, cradle, dolly, stand or trailer. Wooden blocks and jack stands (Chained together to ensure stability) are recommended.

## MOVE IN/OUT & SHIPPING

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Exhibit Installation

Exhibit Removal

Freight Shipping  
Procedures

ABF Shipping  
Discounts

Move In Schedule

Truck Information

Truck Route

## BOOTH MOVE IN PROCEDURES

- If you are in a vehicle carrying product or display items you will need to have the vehicle unloaded at the docks where labor will be there to assist you in getting your items to your space. (There is no cost for this service) Please plan accordingly for these regulations.
- It is recommended if you are staging around the building that you have the company name, drivers name, drivers cell phone number on a piece of paper visible on the dash to identify your carrier.
- On Site Shipments— It is critical that your carrier is scheduled to arrive on your move-in date and time.
- Advanced Shipments—ABF Warehouse will accept shipments starting December 18 until January 18 at noon.