



SECURITY PRECAUTIONS

SUGGESTIONS & PRECAUTIONS

- Ship locked trunks or crates. Avoid using small cartons for shipping products and don't label the contents on the outside.
- Furnish your carrier with accurate bills of lading.
- Do not store un-displayed products in empty crates or cartons.
- Report any damaged or lost cartons to the Show Office immediately.
- Secure display product(s) within your exhibit with leaders or cords. Makes it difficult for someone to "walk off" with your merchandise.
- Do not stow cash boxes under/on tables where they can be easily taken.
- Do not leave briefcases, calculators, cameras, etc. in unattended booths.
- Cover your displays at night.
- Pack quickly upon receiving your empty crates at show break.
- During move-out, have an employee remain with the exhibit until all products have been repacked/loaded.

INSURANCE

- Neither the Progressive Insurance Norwalk Boat Show, Norwalk Cove Marina nor any show contractor can be responsible for the loss of merchandise before, during or after the show.
We recommend that you contact your insurance company and secure an all risk rider for merchandise and equipment from the point of shipment, during the show, and to the return destination.
- Exhibitors **must** submit liability insurance certificates to Wells Fargo. Wells Fargo will send individual emails to the main exhibitor contact to submit the insurance certificate.
If you have not received an email from Wells Fargo, please contact Josh Rosales jrosales@nmma.org and provide an updated email address.
- If you cannot receive emails then you can click on this link to upload the certificate of Insurance
- [CLICK HERE TO SUBMIT CERTIFICATE OF INSURANCE](#)
- [CLICK HERE TO PURCHASE LIABILITY INSURANCE FROM WELLS FARGO](#)
Or contact Wells Fargo Insurance Services at 206-701-5207
- If you receive an email from Wells Fargo please and you are not the person responsible, then please forward it to the correct person.

RULES & REGULATIONS

General Character & Conduct

Rules & Regulations

Security Precautions

Limits of Liability & Responsibility

Playing of Music

Exhibitor Liability

Notice

SAMPLE Certificate

Freight Terms & Conditions